

Priority *	SCDHEC – Bureau of Air Quality Permitting Training Guidelines	Time Frame
M	Bureau Orientation by Supervisor or Section Member	1 st Week
M	EQC Required: Hazard Communication (Self Study)	1 Month
M	EQC Required: Confined Space (Self Study)	1 Month
M	DHEC Required: HIPAA 101 <i>Revised 2005</i> (Self Study)	1 Month
M	APTI Web-based Air Pollution Control Orientation Course (formerly SI:422) www.epa.gov/air/oaqps/eog	1 Month
M	DHEC Orientation	3 Months
M	DHEC Required: Customer Service Training	3 Months
M	APTI SI:460 Introduction to Permitting	3 Months
M	BAQ Required: 8 Hr. Defensive Driving Course BAQ Required: 4 Hr. Defensive Driving Refresher Course	3 Months Every 3 years
M	APTI SI:431 Air Pollution Control Systems for Selected Industries	6 Months
M	EQC Required: EQC School	12 Months
M	CARB 100 OR APTI 452 Principles and Practices of Air Pollution Control	12 Months
M	DHEC Required: Basic Cultural Competence Training	12 Months
M	DHEC Required: How to Work with an Interpreter (Self Study)	12 Months
M	DHEC Required: Cultural and Linguistic Appropriate Service Policy (Self Study)	12 Months
M	Presentation Skills	12 Months
M	APTI 461 - Intermediate Permitting OR CARB 334 Intermediate Permit Writing (NEW)	24 Months
R	Visible Emissions Evaluation Classroom/Field Certification	
D	CARB 333 Permit Writing OR APTI 454 Effective Permit Writing	
D	SOP Manual Sections 1, 2, 3, 4, and 19	
D	APTI 400 – Introduction to Hazardous Air Pollutants	
D	APTI 415 - Control of Gaseous Emissions	
D	APTI 427 - Combustion Evaluation	
D	APTI 413 - Control of Particulate Emissions	
D	APTI SI:412B Electrostatic Precipitator Plan Review	
D	APTI Web-based Risk Based Air Toxics (formerly SI:400) www.epa.gov/air/oaqps/eog	
D	APTI 482 - Sources and Control of Volatile Organic Air Pollutants	
D	APTI SI:412A Fabric Filter Operation Review	
D	APTI SI:412C Wet Scrubber Plan Review	
D	APTI 446 - Inspection Procedures and Safety OR SI:446 Air Pollution Source Inspection	

M = Mandatory

R= Recommended

D = Desirable

May 18, 2005